



DERABIS COLLEGE

Derabish, Kendrapara, Odisha, 754289

IQAC

COMPOSITION & MINUTES OF IQAC

IQAC

The IQAC of the Institution Was formed on 17.02.2015 to look after the holistic Development of its stake holder's

Aims of IQAC

- To Promote the Qualitative Education and make the students Skilled to face the challenges of life.
- To create a student Friendly and Learning Centric environment Conducive to Quality education.
- To focus on the Continuous Improvement in the Performance of the Institution.
- To instill Innovation and creativity among the Teachers and students.
- Accountability and provide Service to all stake Holders.
- To Maintain the integrity and fairness in all efforts.
- To Initiate the plan and supervise various activities for the Development of the institution,

Objectives

- To provide Quality of education related to curriculum, Teaching Learning Process Evaluation Method Research, Infrastructure and other Activities.
- To Adopt Best Practices in Academic and Administrative Activates.
- To assess the Quality of Academic Program, Infrastructure and Student Support Advices.
- To collect the feedback from the students, Faculty, Employees & Alumni to identify the areas of improvement.


Responsibility

- To ensure Timely, Efficient and Progressive Performance in the field of Academic, Administrative & Financial Activities.
- To Enhance the Quality of Education and Research program.
- To Promote a Culture of Quality Consciousness and Accountability among Faculty Staff and Students.
- To Maintain the Credibility in Evaluation Procedure.
- Optimization and Integration of Modern Methods of Teaching and learning.
- Sharing of the research finding and Networking with other Leading institutions.

Functions

- To Monitor the Quality of teaching, research and other Activities through Regular Evolution and Assessment.
- To Organize Workshop, Seminar and Trainings Programs facilities for Staff to Promote Skill and their knowledge.
- Ensure adherence to academic Integrity and Ethical Standard in all Academic, Administrative and research activities.
- Documentation of the various program Leading Quality Improvement.
- To Organize the Internal and external reviews to ensure the Compliance Quality Bench marks and Standard.
- To encourage the faculties and staff to innovate and adopt best practices in Governance, Curriculum, Delivery and Student Supportive Services.
- To Maintain the Transparency in all institutional Process to maintain high Standard of Education and Operation efficiency.
- Prepare and Facilitate the Institution for external Recognition.
- Maintain High Standard Education and Operational Efficiency.
- To Develop a Quality Culture in the Institution.
- To Establish and Revise Quality Bench marks and parameters for various academic and administrative activities.




Principal
DERABISH COLLEGE

Composition of IQAC Dt 12.02.2015.

- 1- Prof Rekha Devi - Principal, Chairman
- 2- Prof. Madan Mohan Samal, I.Q.A.C. Co-ordinator
- 3- Dr. Basant Kumar Barala - Administrative Bursar
- 4- Prof. Loknath Giri, - Academic Bursar
- 5- Prof. Satragna Saboo, Prof. in Charge (NAAC)
- 6- Dr. Prahalad Nayak, Consultant & Management Bursar
- 7- Prof. Debendranath Jena, Educationist
- 8- Prof. - Bishnacharan Barik - Educationist
- 9- Dr - Debadatta Mohanty, Educationist
10. Sj. Chitta Ranjan Das, Ex-Principal, Kendrapara, Autonomous College
11. Sj. Pravakar Samal, Ex-Principal, Denabikil College, Member - Local Society
- 12- Trilochan Rout, Alumni member

IQAC MEETING

NO-1

Date - 17.02.2015

Members Present

1. Panchal S.D. Patil
2. Madan Mohan Samal
3. Lokesh Chaurasiya
4. Basanta Kumar Barwal
5. Chittaranjan Das
6. Satyagna Sahoo
7. Debendra Nath Ojha
8. Trilochan Patil

Proceedings

The first meeting IQAC (Internal Quality Assurance Cell) was held in the office of the Principal under the chairmanship of the Principal at 2.45 PM on 17.02.2015.

The Principal welcomed the cell members for a new beginning, highlighted on the impact of quality enhancement of both teachers and learners and appealed to all the members to work sincerely for the noble purpose.

Sr. Guncharan Sethi, HOD of Sociology, analysed the details of the functions of IQAC in promoting the qualitative teaching and learning as per the norms laid down by UGC and its necessity for accreditation.

Resolutions

The IQAC put emphasis on the qualitative teaching and learning and undertook the following resolutions for implementation.

- (a) Qualitative Teaching and Learning
- b - LCD and Projector added teaching and learning
- c - Group discussions among the students.
- d. Purchase of library books and Journals
- (e) Awareness Programmes.

Ravi
PRINCIPAL
DFRABIS COLLEGE
17.2.15

Derabis College, Derabish, Kendrapara, 754289
Internal Quality Assurance Cell Meeting



Session 2018-19
Resolution NO-04

Members Present in the Meeting

IQAC Cell
2:30 pm
15 July 2018

1. Santom Kumar Mohi
2. Bikram Kumar Mohanty
3. P. S.
4. Aswini Kumar Prusty
5.
6.
7. Manoj Kumar Sethi, Co-ordinator
8. Prangh Jathra


A meeting of IQAC was held in the IQAC Room Chaired by the Principal at 2:30 pm on 4 July 2018 regarding the Enhancement of the Quality of Teaching and to take initiatives for the preparation of NAAC in the College and the Following Proposals were taken unanimously

Resolutions

- It was decided to introduce value added courses in the college for the 1st Year Under graduate students of Science and Arts.
- It was decided to introduce "Spoken English & Skill Development" and "Basic English Grammar & Writing Skill" for the Skill Development of the Students.
- The Members Suggested that the faculty Members of the college to identify the Advanced and the Slow learners. They suggested to take care of the poor learners and remedial Classes to be taken for them. The Advance learners are to be boosted.
- The members suggested that the NSS Volunteers are too encouraged to Plant Saplings on both sides of the road or in the Public institutions.
- It was decided that the Steps to be taken to organize Seminars, Workshops or Extramural Classes in Each Department of college.
- The members Proposed to Purchase Sports materials and the Development of the Playground.
- It was decided to take Special Care to organize Yoga Camps twice in a year.

The meeting came to an end with the vote of thanks to the Chair and the members Present in the meeting


Principal
DERABISH COLLEGE


Principal
Derabis College, Derabish
15.07.18



Dt. 15-11-2018

Signature of the Members Present

1. Santanu Kumar Mahi
2. Bikram Kumar Mishra
3. Lenchuan Sethi - co-ordinator
4. Anvini Kumar Puri
5. Prangshu Pattanah
6. Biswajit Kumar Sahu
07. Nagnan Pr.
08. Laxmi K. Mishra
09. Brundhan S
- 10.
- 11.

A meeting of IQAC was held on 15-11-2018 at 3.00 PM under the chairmanship of Principal in the IQAC Cell and the following resolutions were unanimously taken.

The previous resolutions were read and approved by the members present.

01. It was unanimously decided to appoint a DEO to fasten CAPA work and Prof. S. K. Mishra Lect. in Economics is requested to guide and co-operate to complete the work at the earliest.
02. The State Project Director, Higher Education Govt. of Odisha guideline encompasses to complete the milestone achievement by organising Career Counselling Cell placement Drive programme etc. within a month's time.
03. It was proposed that, reference books of different departments will be purchased through procurement guideline on the demand of students.
04. It was proposed to conduct Departmental Seminar on 08 before 10th January 2019.
05. On the basis of Student feedback report, it was proposed to take remedial classes


Principal
DERABISH COLLEGE

and complete it by the end of January.

Mr. L.N. George, Reader in English, Academic Bursar is requested to prepare 'Road Map' and monitor all the HODs of different Department to complete successfully.

06. All HODs are also advised to update regular attendance and verify 75% attendance of students on or before 22-11-2018 on the eve of ensuing student Union Election-2018.

07. It was discussed regarding the received of amount Rs. 11 Lakhs from SPD-cum-Joint Secy. OHEPEE towards Non-Civil activities under World Bank Project and also unanimously decided to follow the Procurement Guidelines provided by Finance Department Govt. of Odisha.

08. It was also discussed to comply the audit before 30th September of the subsequent financial year.

09. It was discussed on Time Graduation 3% increase in OTG from Base line year 2017-18 over all and for each of the categories of General Sc/ST/Women and comply them on time.

10. It was unanimously decided to solve the Grievances of staff and students through Grievance redressal cell properly. The meeting was ended with vote of

Thanks to the Chair.


Principal
DERABISH COLLEGE

Derabis College, Derabish, Kendrapara, 754289
Internal Quality Assurance Cell Meeting



Session 2019-20

Resolution NO-06

Members Present in the Meeting

IQAC Cell
3:00 pm
15th July 2019

1. Lokanath Genc
2. Bikram Kumar Mohanty
3. Santanu Kumar Maiti
4. Aswini Kumar Prusty
5. Saranya K. Mishra
6. Prangha Pattnayak
7. Gurchaman Sethi: Coordinator
8. Nagesh Kumar
9. Biswajit Kumar Sahoo
10. Brajendra

A meeting of IQAC was held in the IQAC Room Chaired by the Principal at 3:00 pm on 8th July 2019 regarding the Enhancement of the Quality of Teaching and to take initiatives for the preparation of NAAC in the College and the Following Proposals were taken unanimously

Resolutions

- It was decided to encourage the Faculty Member to Publish Research Articles, Books and attend the Seminars, Workshops, to enhance their Knowledge and Methods of Teaching.
- It was decided to Organize Parent Teacher Meeting to know the Problems of the students.
- The Members decided to implement Mentor-Mentee Programme in order to be student Friendly and to concentrate to find out the problem of the Student and to solve it.
- The Members also decided to take the help of ICT technology to Make the Teaching & Learning System more Effective.
- It was decided to send the Progress report of the Student to their Parents/guardians.
- It was decided to take initiatives to Provide Career Counselling to the Students and to prepare for the Common PG Entrance or other Competitive Examinations.

The meeting came to an end with the vote of thanks to the Chair and the members Present in the meeting


Principal 08.07.19

Derabis College, Derabish
DERABISH COLLEGE


Principal
DERABISH COLLEGE

Signature of members present:

1. Santanu Kumar Maiti
2. Bikram Kumar Mishra
3. Sandeep Bal
4. Anirban Seta
5. Aswini Kumar Prusty
6. Prangya Saman
7. Biswajit Kumar Sahoo
8. Nishu
9. Samir Kumar Mishra
10. Brundaban Das
- 11.



A meeting of IGAC was held on Dt. 15.03.20 at 3.00 PM under the chairmanship of principal Dr. Debabrata Nayak, in the IGAC Cell and the following resolutions were taken unanimously.

The previous resolutions were read and approved by the members present.

01. It is proposed that, All Departmental HODs to organise Departmental Seminars and the necessary amount will be borne by the College funds.
02. It is proposed that, HODs of all Department are advised to hold Departmental Alumni Meeting by the end of this month. Mr. Biswajet Sahoo, Lect. in English is given charge to prepare academic calendar of this College.
03. The Career Counselling programme held in the three consecutive session and the resource person present in the programme is very much productive for the students. Hence the Cell members proposed to continue this programme in the College.
04. It is proposed that NSS programme officer is to involve NSS volunteers to create social awareness on Road Safety, AIDS consciousness, pandemic situation of covid 19, and Sun Stroke.
5. The committee decided to install a Grievance and

Principal
DERABISH COLLEGE

Resolution-10



16-07-2020

Complaint Box in front of the office of the Principal, by 20-03-2021.

6. It was decided for plantation trees in college boundary to create cool environment and shade so that the students can take rest under the trees during organization of college sports and L.N. Goud Lecture in English. A plantation committee was assigned that requested for the success of the programme. The meeting was ended with vote of thanks to the chair.


DERABISH COLLEGE

Derabis College, Derabish, Kendrapara, 754289
Internal Quality Assurance Cell Meeting



Session 2020 - 21

Resolution NO-08

IQAC Cell
11:00 am
28th December 2020

Members Present in the Meeting

1. Santanu Kumar Maiti
2. Gun Charan Seta
3. Aswini Kumar Poudyal
4. Sandeep Das
5. Sanjay K. Mishra
6. Prangya Patra
7. Nityananda M.
8. Biswajit Kumar Sahoo

The meeting of the IQAC was held on dated 28.12.20 at 11.00 AM in the conference Hall under the chairmanship of the principal with COVID-19 guidance and after the thread bare discussion the following resolution were taken unanimously.

The previous resolutions resolutions were read out by Mr. G.C. Sathy and approved by the member present.

- As per the guide line of the goit the Online cases during COVID-19 Pandemic situation decided to he continued.
- It was decided that Rs. 72,870.00 Shall be transferred to R.W Deptt. Kendrapara for the Construction of academic building funded by OHEPEE programme by 23.11.2020
- It is also decided that the Mobile Nos of the students are collected and added them into Whatsapp group and teach them through Zoom/Google Meet and other Apps through their mentor groups.
- As per the procurement manual finace Depth, Govt. of Odisha, amplifiers, Speakers, Microphones and the lowest tender was called to supply the materials by 16.11.2020.
- It is also exposed that, White Board, Basket Ball with net and Cricket items were purchased on 07.12.2020 from reputed forms and napkin destroyer, First AID Box, Wheelchair were purchased on 23.11.2020
- Sports item of Carom boards with stand were purchased on 21.12.2020 after the tender call notice.
- It was opined that an agreement was signed with TPCODL Executive Engineer, Kendrapara to provide 30Kw (SPP) cast Rs. 7,01,860.00
- A Career Counselling meeting was held on 12.12.2020 Making the Students to build up their Career.
- It was proposed to purchase Library Books and Projector with Screen.
- It was decided to hand over Hall No-11 and Girls Common Room as temporary Hospital for the patients suffered from COVID-19 Pandemic

The meeting came to an end with the vote of thanks to the Chair and the members Present in the meeting

Principal
DERABIS COLLEGE

28.12.20
PRINCIPAL
Derabis College DERABIS COLLEGE

Derabis College, Derabish, Kendrapara, 754289
Internal Quality Assurance Cell Meeting



Session 2021-22

Members Present in the Meeting

Resolution NO-09

IQAC Cell
12:30 pm
21st July 2021

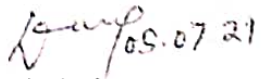
- 1 Lokanath Giri
2. Bikram Kumar nplanty
3. Santanu Kumar Maiti, co-ordinator
- 4) Aswini Kumar Prusty
- 5) Laxmi K. Mishra,
- 6- Prangya Pattnaik
- 7- Ganeshwar Sethi
- 8- Nagesh Pr
9. Biswajit Kumar Sahoo

A meeting of IQAC was held in the IQAC Room Chaired by the Principal at 12:30 pm on 5th July 2021 regarding the Enhancement of the Quality of Teaching and to take initiatives for the preparation of NAAC in the College and the Following Proposals were taken unanimously

Resolutions

- The Members proposed to purchase Text books & Reference books for the Library.
- The Members unanimously decided to raise funds for the construction of Class rooms/Building for the Engagement of classes.
- They proposed to take steps to introduce skill based DCA, MS Office need-based & Skill oriented short term courses. The 1st Year Under Graduate Science and Arts Students can take admission in it
- It was decided to install smart Class rooms in each and every department and adopt CAPA in the college.
- The Mentor-Mentee System to be improved.
- It was decided to organize the blood donation camp and Cultural Competition among the Students to develop literary sensibilities of the students.

The meeting came to an end with the vote of thanks to the Chair and the members Present in the meeting


Principal
Derabis College, Derabish
DERABISH COLLEGE


DERABISH COLLEGE

Signature of members present



1. Santam Kumar Mahto

2.

3. Guneharan Seta

4. Aswini Kumar Prusty

5. Prangha Jathalik

6. Rishabh Kumar Chaw

7. Nayan K

8. Chaitanya K. Mishra

9. Bishu Kumar Mishra

10.

11.

The meeting of IBAC was held on 13-12-2021 at 2.30 PM under the Chairmanship of Principal in the Staff Common room with the COVID guidelines and after thorough discussion the following resolutions were taken unanimously.

The previous resolutions were read and approved by the members present.

1. It was decided to organize state level seminars for all departments to enhance the outlook and knowledge of the students and to organize a Blood Donation camp by NISS and YRC.
2. It was also decided to organize the Parent-Teacher meeting in order to bridge the gap between the students and teachers and guardians and to bring co-operation and co-ordination for the academic development of the students after COVID-19 pandemic period.
3. It was decided to form an Eco-club in the college campus to keep the college environment clean and green.
4. It was decided to organize placement cell programme to create employment opportunity of the students.
5. It was also decided to organize the winter special camp through NISS unit of the college.
6. It was decided to ~~submit~~ trace out the actual boundary of the college and demarcate it ~~by~~ by ~~the~~ issuing letters to the Tahasildar, Derabis Tahasil.



7. It was decided to organise winter special camp of Boys unit. Programme officer Mr. Rajendra Singh. As per the decision of the Committee students feedback of all departments was collected from the students by S. K. Malik. The meeting came to an end with vote of thanks to the chair.

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[Handwritten signature]
Principal
DERABHIS COLLEGE

Derabis College, Derabish, Kendrapara, 754289
Internal Quality Assurance Cell Meeting



Session 2022-23

Members Present in the Meeting

Resolution NO-11

IQAC Cell
12:30 pm
24th July 2022

1. Santanu Kumar Maiti, co-ordinator
2. Bikram Kumar Mishra
3. Biswajit Kumar Sahoo
- 4) Aswini Kumar Prusty
- 5) Ranjita K. Mishra
- 6- Nagesh K. J.
- 7- Ganesharan Sethi
8. Prangya Jathain.

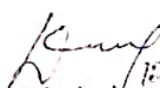
A meeting of IQAC was held in the IQAC Room Chaired by the Principal at 12:30 pm on 12th July 2022 regarding the Enhancement of the Quality of Teaching and to take initiatives for the preparation of NAAC in the College and the Following Proposals were taken unanimously

Resolutions

- It was decided to construct the Classroom buildings and to allocate the budget for it.
- The members proposed the faculty to focus on the easy accesses to technology and information resources on current and relevant issues.
- The members decided that the YRC and the NSS Volunteers to plant saplings inside the college campus.
- The members emphasized to revive the alumni association They Suggested to invite members attend the meetings and take steps for the academic and the infrastructural development of the college. Mr. B. K. Mohanty H.O.D in Chemistry was requested to remain as the Co-ordinator of the Alumni association.
- Mr. B. K. Mohanty was also requested to contact the members of the alumni association and to raise funds.
- The members Suggested for the updation of CAPA and prepare for the NAAC.
- It was decided to organize career counselling programmes in the college to make the students aware of their choice of career.
- It was decided to expand sports facilities and activities. The members also proposed to organize Blood donation camp, Yoga camp & Cultural programmes.

The meeting came to an end with the vote of thanks to the Chair and the members Present in the meeting


DERABISH COLLEGE


Principal 12.06.22
Derabis College, Derabish
DERABISH COLLEGE

Resolution No-12

dt 25-12-2022

Signature of Members Present

- 01 Santanu Kumar Maiti co-ordinator
02. Bikram Kumar Mishra
- 03 Luchman Sethi
4. Anurag Kumar Prusty
5. Pragna Jadhav
6. Brijraj Kumar Sahoo
7. Nagnath
8. Sanjay K. Mishra
- 9.
- 10.



The meeting of IGAC was convened in IGAC room at 3.15 PM with the chairmanship of Principal and the following resolutions were unanimously taken.

The previous resolution was read and approved by the members present.

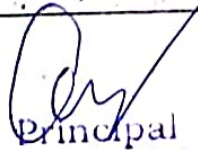
1. The NSS unit of Derabhis college organized winter special camp from 25-12-2022 To 30-12-2022.
2. To commemorate the contribution of M. K. Gandhi to the freedom movement of our country Gandhi Jayanti was observed on 02-10-2022 by NSS unit of our college.
3. As per the ~~new~~ proposal of IGAC in the previous meeting Book self and Rack are purchased on dt 25-09-2022 for library development.
4. As per the proposal of IGAC Committee Computer table, steel chairs of 02 Nos and an executive table of 02 Nos are purchased for the renovation of principal's office on 25-09-2022.
5. As per the proposal of IGAC meeting colour and Electrification works of FANI BUILDING was completed with the expenses of Rs. 56,438 (fifty six thousand four hundred thirty eight) only from the FANI Grant sanctioned by Higher Education Deptt Govt. of Odisha.
6. ~~for~~ for the purpose of Laboratory development of +3 science Lab instruments were purchased of Rs 37,127 (thirty seven thousand one hundred twenty seven).



laboratories, office, examination section, etc. and YRC annually.

7. As per the decision of the committee Anti-ragging cell, sexual Harassment cell and Discipline Committee is to be formed to maintain discipline in the college.
8. As per the decision of the committee Blood Donation Camp was organised successfully by the programme officer NSS, Mr. Raghunath Sahoo and Gurucharana Sethi in charge Youth Red Cross.
9. State Youth Day, on 11.01.2022 and Utkal Di'vas on 01-03-2022, World Environment Day on 05-06-22 was organised by NSS unit successfully.

The meeting came to an end with vote of thanks to the chair.


Principal
DERABISH COLLEGE

Derabis College, Derabish, Kendrapara, 754289
Internal Quality Assurance Cell Meeting



Session 2023-24

Resolution NO-13

Members Present in the Meeting

IQAC Cell
12:30 pm
25th July 2023

1. Santanu Kumar Maiti
2. Bikram Kumar Mohanty
3. Biswajit Kumar Chhara, co-ordinator
4. Aswini Kumar Prusty
5. Sanjay K. Mishra
6. Nagesh Pr
7. Ananta Setai
8. Pradyumn Saini

A meeting of IQAC was held in the IQAC Room Chaired by the Principal at 12:30 pm on 10th July 2023 regarding the Enhancement of the Quality of Teaching and to take initiatives for the preparation of NAAC in the College and the Following Proposals were taken unanimously

Resolutions

- The members decided to take steps open a NCC Unit in the College. Dr. Sashikanta Mallika Lecturer in Odia was requested to take the initiative for it.
- For the energy Conservation, It was decided to use LED Bulbs in the College instead of Traditional Bulbs.
- The Members decided that the NSS and YRC Volunteers to take steps for the Cleanliness of the Campus.
- It was decided the NSS and YRC Volunteers to involve them Selves in the social Works like Prohibition of child labor, alcohol, Swachha Bharat Avhiyan, Road safety and Blood donation Programmes.
- The members proposed to take steps for the construction of badminton court inside the campus.
- The faculties were requested to take the help of technology and smart boards to make the teaching more effective and interesting.
- It was decided to organize science exhibition and the National Seminar in the college and stepping towards NAAC preparation.

The meeting came to an end with the vote of thanks to the Chair and the members Present in the meeting


Principal
DERABISH COLLEGE


Principal
Derabis College, Derabish
23
DERABISH COLLEGE