



OFFICE OF THE PRINCIPAL
DERABIS COLLEGE DERABIS,
DIST.-KENDRAPARA

E-mail-derabishcollege@gmail.com


Ph-06727263824

Website-www.derabiscollge.edu.in

TENDER DOCUMENT
FOR
“SUPPLY OF ONLINE DESKTOP COMPUTER UPS
OTHER ALLIED ACCESSORIES
TO
DERABIS COLLEGE”

TENDER DOCUMENT NO: -DC – 05/2025-26

DATED: -09.09.2025


PRINCIPAL
9.9.25
DERABIS COLLEGE DERABIS



Annexure-01

DETAILS OF ITEMS

Sl. No	Goods & Services to be Procured	Detail specification	Quantity	Mode of Procurement
01	DESKTOP COMPUTER AND UPS			Open Tender
02	Multifunction Printers (MFM)			Open Tender
03	LED TVS(65 Inch)			Open Tender
04	Wireless mice cameras for virtual Meeting and Internet facilities			


Principal
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SCHEDULE OF TENDER

Tender/Quotation No	DC-05/2025-2026,Dtd.09.09.2025
Name of the Tender Issuer	Principal, Derabis College, Derabis, Kendrapara, ODISHA,754289
Scope of work	DESKTOP COMPUTER UPS & other accessories
Quantity to be supplied	As per Annexure -01
Cost/Fee of Tender Documents	Rs.50/-
Earnest Money Deposit (EMD) (Two Different EMDs to be submitted if one bidder is applying for both parts of the tender)	EMD—Rs.100/-
Performance of Bank Guaranty (PGB)	Rs.100/-
Date of issue of Tender Document	9 TH September 2025
Date & Time of pre-bid clarification.	20 th September 2025 .11:00 AM
Last date & Time for submission of Bids	24 th September 2025.4.00 PM
Date & Time of Technical Bid Opening	25 th September 2025,11:00 AM
Date & Time of Price Bid Opening	26 th September 2025.11:00 AM
Mode of Submission	Speed Post / Registered Post by hand deposited in the sealed Box kept in the college office
Name of the contact person for Communication	Sri Chandra Sekhar Nayak, Principal, Mob-9937920951
Address for Communication	Principal, Derabis College,Derabish,Kendrapara,ODISHA,Pin-754289

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ELIGIBILITY CRITERIA

The bidders who are desirous for above work require to fulfil the following conditions:

1. The bidder must have a valid PAN.
2. Must be registered under GST Act and must have latest GSTR-3B returns for last 3 months
3. The bidder must submit copy of acknowledgement of income tax return for at least 3 years
4. Should not have been blacklisted by any State Govt./Central Govt./PSU in India. A self-declaration is required for it.
5. Must have a valid PAN.

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BID SUBMISSION

Steps to be followed for submission:

1. The Bid shall be submitted in parts. The EMD, The Technical Bid & the price Bid.

I. Earnest Money Deposit (EMD): Bidder has to submit EMD of required amount in the form of Demand Draft Drawn in favour of Principal Derabish College, Derabish, Kendrapara, Payable at Derabish. The EMD should be sealed in one envelope marked as "EMD"

Earnest Money Deposit will not carry any interest: The EMD of unsuccessful bidders will be refunded on acceptance of the work order by the successful bidder. The EMD of successful bidder will be returned on submission of performance security.

The bid not accompanying EMD is liable to be rejected.

ii. The Technical Bid sealed in another envelope marked as "Technical Bid" and shall contain.

- The Bidder should apply the items as per technical specification mentioned in Annexure-01. The list if that is items available with the tenderer.
- The Bidder should detail as per Annexure duly filled in signed and complete in all respect, no alternation/modification in the format shall be permitted.
- A self-declaration that the tenderer has not been black listed by any state Government/Central Govt./PSU in India as per Annexure.
- Audited balance sheet and profit & loss account along with copy of acknowledgment of Income Tax return of last three financial years i.e. 2022-23.2023-24.2024-25

iii. The Price Bid shall be sealed in an envelope marked as 'Price Bid 'and shall contain the price bid as per Annexure.

Rate quoted should be inclusive of GST. No Price increase on account of charge in tax structure, duties, levies. Charges etc, shall be permitted.

The three separate envelopes containing Mechanical Bid and Price Bid should be sealed in one envelope and should be addressed as per tender schedule super as "Supply of items"

GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their Bid.

01. Bidder shall prepare the bid and submit it in a sealed envelope addressed to Principal, Derabish College, Derabish, Kendrapara, ODISHA, Pin-754289. And send it through Speed Post/Registered Post only (no hand delivery will be entertained). However, the authorities shall not be responsible for postal and other delays in receipt of the Bids.

02. Bidder are requested to check for any notice /amendment/clarification etc, to the tender document through the website. [Http://www.derabishcollege.edu.in](http://www.derabishcollege.edu.in)/Notice board of the office of the Principal, Derabish College, Derabish, Kendrapara, Pin. 754289. No separate notification will be issued for such notice/amendment/clarification etc, in the Print media or individually.

03. The Bidders should note that Prices should not be indicated in the Technical Bid and should be quoted only in the Price Bid as per annexure-iii. In case the prices are indicated in the technical bid, the bid shall stand rejected.

04. **PRE-BID Meeting** with the intending bidders shall be held on dtd. **20th September 2025 .11:00 AM to 01 P M.** at Derabish College, Derabish, Kendrapara, Pin-754289. Any queries related to this tenderer shall be sent to the mail Id: [Http://www.derabishcollege.edu.in](http://www.derabishcollege.edu.in) 9 days in advance. The clarification if any will be uploaded in the college website. All bidders are invited to attend the pre-bid meeting. No deviation to any of the terms will be permitted after freezing of the same at pre bid meeting.

On the date of pre bid meeting the bidders may make site verification where initialization is to be made.

05. OPENING OF TECHNICAL BID.

The Technical bid proposal will be opened on dtd. **25th September 2025.11:00 AM.** in the presence of the tender committee

and the representative of the bidders. No separate intimation will be given to the bidders in this regard.

06. EVALUATION PROCESS.

The Technical proposal will be evaluated on the basis of compliance to eligibility criteria, technical specification and other terms and conditions, stipulated in the tender document. Financial proposal will be opened only of those bidders who qualify in the technical evaluation. The Committee reserves the right to reject any or all the tender without assigning any or all the tenders without assigning any reason thereof.

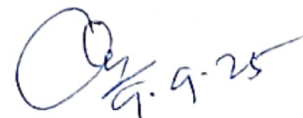
07. **AWARD OF CONTRACT:** Financial bids with lowest price quotation for the assignment as per section I to IV will be considered for negotiations and award of contract. However, where there is the between bidders in between evaluated packing price, the person having highest financial turnover in the preceding 3 financial years will be given preference.

09. The bid not submitted in prescribed format or in prescribed manner shall be rejected by the Tender Committee at the risk and responsibility of the bidder.

10. All the information as called for in the tender document should be submitted truly clearly legibly, transparently unambiguously and without using abbreviations.

11. In the financial bid the total figure should be written in figures followed by words.

12. Each page of tender document should be signed by the bidder with seal in token of having understood and accepted the terms and conditions of the contract and seriously numbered and page marked.


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13. A bid submitted cannot be withdrawn. The bidder or the authorised representative (one person only) will be allowed to remain present at the terms and conditions of the contract and seriously numbered and page marked.
14. The tendering Authority reserves the right to accept any bid and to annul the bid process and reject all bids at any time prior to award of contract. Without assigning reasons without thereby incurring any liability to the affected bidder or bidders of the grounds for the action.
15. All the transit risks shall be the responsibility of the supplier.
16. All the disputes shall be subjected to the jurisdiction of civil courts situated at Kendrapara.
17. Any matter which has not been covered under these provisions shall be governed as per the provisions of Odisha Government Rules.
18. If the work is found un-satisfactorily or if the firm dishonours the contract the performance security deposit may be forfeited and the job may be entrusted to another firm, in this regard the decision of the committee is final and binding on the contractor.
19. Any notice given by one party to the another pursuant to this contract shall be sent to written to Principal, Derabis College, Derabis, Kendrapara.
20. **Payment Terms:** All payment will be paid within 15 days of submission of invoice based on completion of respective terms and conditions TDS Will be deducted as per the rules. The invoice will be raised in favour of Principal, Derabis College, Derabis, Kendrapara, Odisha, Pin-754289.
21. **Completion Period:** The work shall be completed in all respect within 07 days from the date of supply order.

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DETAILS OF THE TENDER**annexure-1**

S.No	Particulars	Remarks
01	Name of the firm/Agency/company	
02	Complete address of registered Office	
03	Telephone No & Email. ID	
04	Name of Authorised Signatory (In block Letter)	
05	Contact No. Of authorised Signatory	
06	Type of/Firm (Proprietary/Partnership/Pvt.Ltd/Public Ltd)	
07	Date of Establishment and Experience in business (In number of years)	
08	GST Registration No	
09	PAN. No	
10	Details of Earnest Money Deposit i.e. Draft No, date and Bank name	
11	Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and profit and loss A/C for the last 3 years.	
12	Furnish The names of 3 responsible persons along with their designation, Address, Telephone One-color whose organization, you have completed/work in progress as mentioned in Annexure-v and who performe your organization	

Place:

Date:

Seal & signature of the Authorised person

DETAILS OF THE TENDERANNEXURE – II

SL NO.	PARTICULARS	REMARKS
1.	Name of the Firm/Agency/Company	
2.	Complete address of the Registered Office	
3.	Telephone No. & Email Id	
4.	Name of Authorized Signatory(in block letters)	
5.	Contact No. of authorized Signatory	
6.	Type of/Firm (Proprietary /partnership/Pvt. Ltd/Public Ltd.	
7.	Date of Establishment and Experience in business(In number of years)	
8.	GST Registration No.	
9.	PAN No.	
10.	Details of the Earnest Money Deposit i.e Draft No. date and bank name	
11.	Yearly turnover of the organisation during last 3 years (year wise) and furnish audited balance sheet and profit and loss A/C for the last 3 years	
12.	Furnish the names of 3 responsible persons along with their designation, address, Telephone number etc. For whose organisation you have completed /work in progress as mentioned in Annexure – v and performance of your organisation	

PRICE SCHEDULED

To

The principal
Derabish College
Derabish, Kendrapara, Odisha, 754289

Ref: Bid No _____ Dated. _____

Sir

I/WE _____ here0. by offer to supply the following items at
the prices & within the period indicated below.

Sl.No	Items	Company	Specimen	Quantity	Unit Price	Total Price
01						
02						
03						
04						

It is herewith certified that we have understood the general terms & conditions of the bid and our offer to supply items strictly in accordance with the requirements and terms mentioned in the bid.

Note-

No change in the Performa is permissible.

Date:-

Place:-

Signature and seal of the Bidder

Anexure-iv

SELF DECLARATION FOR NOT BLACK LISTRD

To

Principal
Derabish College
Derabish, Kendrapara
ODISHA-754289

Dated. _____

Ref:-Tender No _____

Madam/Sir.

I/We _____ here by confirm that
our firm has not been banned or blacklisted by any Organisation/Financial Institution/Court/Public sector
Unit/Central Government.

Date:-

Place:-

Signature & Seal of the bidder



SPECIFICATIONS OF IT ITEMS TO BE PURCHASED

1. I3 and above Desktop
2. UPS
3. MFM Printer
4. 1 LED TV (65 inch)
5. Wireless Mice & camera with MIC for Virtual meeting
6. Internet facility

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Desktop Specification

Items	Specification
Cabinet Form Factor	Tower/Micro Tower (15.1 to 26 Litres)
Chipset Number	Intel H670/Intel® H770 or higher Chipset
Processor Make	Intel
Processor	x86 64-bit architecture
Processor Generation	13 Or higher
Processor Description	Intel Core i3 or higher
Processor Number	Intel Core i3 13100 or higher
Number of Cores and Threads per Processor	Max Turbo Frequency 4.5Ghz, Minimum 4 Cores and 8 Threads or higher
Operating System	Windows 11 Home Factory Preloaded
RAM Size (GB)	DDR-4 8GB 3200 (16 X1) or higher (2 DIMM Slots)
RAM Expandability up to (using spare DIMM Slots in GB)	64 GB or higher
Integrated Graphics	Intel UHD Graphics 770 or higher
Supported for discrete NVIDIA/AMD Graphics Card up to 6GB	Yes
Type of Drives used to populate the Internal Bays	NVMe SSD
Total HDD Capacity (GB)	NA
Total SSD Capacity (GB)	512GB NVMe SSD
Optical Drive	Optional
Drive Bays	Two 3.5" (2.5") HDD
Slots for Upgradation	1 PCI Express 4.0 x16, 1 PCI Express 3.0 x1, 1 PCI (Full Height), 2 M.2 slots for WLAN & SSD
LAN	LAN: Integrated 10/100/1000M
Ports and Connectors	Front: 1 headphone/microphone combo; 3 Super Speed USB 5Gbps signalling rate; 2 SuperSpeed USB 10 Gbps signalling rate; 1 USB Type-C, total 6nos USB in front for easy access Rear: 1 HDMI; 1 Serial Port; 1 line in; 1 line out; 1 power connector; 1 RJ-45; 1 DP; 2 USB 2.0
Firmware Trusted Platform Module	TPM 2.0
Hardware Security lock slot	Security lock slot
Power Supply	180-260Watt Internal power supply with minimum 90% efficiency
Certification	Bidder should submit OEM bid specific authorization & the same authorization may be verified by the respective OEM if required. OEM must have the ISO 9001, 14001, ISO 20001, ISO 27001 Certificate Microsoft Windows, Energy star 8.0 certified Bidder should submit BIS, BEE, EPEAT, UL, RoHS Certificate of products at the time of participation of the Bid.
Keyboard Mouse	USB Keyboard; USB Optical Mouse
Monitor	19.5" LED Display with CTO Certified and same must be belongs to the same OEM
Years of Warranty	3 Year Onsite Warranty





600 VA Line Interactive UPS Specifications		
Sl. No.	Feature	General Specifications
1	UPS Capacity (total)	600VA/360W
2	Input Voltage	230 VAC nominal
3	Input Frequency	45 - 65 Hz
4	Brownout Transfer	145 VAC typical
5	Over voltage Transfer	290 VAC typical
6	Voltage on Battery	230 VAC typical (stepped approximated sine wave)
7	Frequency - On Battery	50Hz typical
8	Transfer Time	@50 Hz 6 ms typical, 10 ms max
9	Air Ventilation	Should have Side and Back Honey bee Perforation for heat dispersion
10	Protection from Humidity & Dust	UPS Should have conformal paint coating on PCB for insulation for Dust and Humidity
11	Battery Saver Option	UPS Should have Battery Saver Option to increase the life of the Battery upto 5 years
12	No Load Shutdown	UPS Should work on loads of 2-3 watts also
13	AC Surge Protection	Full time, 160 joules
14	Automatic Re start of UPS	In case the UPS backup is totally drained and automatic switched off, when the grid power resumes the UPS Should Auto Start without human interference
15	Type (maintenance-free)	12V, 7.2 Ah
16	Typical recharge time	4-6 hours
17	Operating Temperature	0°C to 40°C
18	Storage Temperature	-15°C to 45°C
19	3 power outlets	With battery backup and surge protection
20	Power Cord	1.2 meters
21	Runtime for Single PC load (60W ± 15W)	27 min (normal mode)
22	Runtime for Workstation PC (100W ± 15W)	13 min (normal mode)
23	Battery Saver (to save on battery life)	Thru toggle button on front panel
24	Certification	BIS
25	Designed and Manufactured in India	Yes
26	Warranty	2 years

Generic	
Description of Stores	Multifunction Machine Printer with Minimum 1 Year On Site Warranty, including Cartridge and Power Cord/Adapter
Core Function	Print, Scan and Copy
Print Technology	Laser
Cartridge Technology	Composite Cartridge
Type of Printing	Monochrome (Black)
RAM Size (MB)	256
Storage Capacity (in GB)	0
Features	Fax
Operating System Compatibility	Windows 10 and Above, Linux, Mac OS, Windows Server
Printing	
Print Paper Size	A4 and Legal
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)	26 to 30
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)	Not Applicable
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (in PPM)	Not Applicable
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Color (in PPM)	Not Applicable
Auto Duplexing Printing/Coping (2-sided Feature)	Yes
Scanning	
Maximum Scan Area (Platen/Flatbed Size)	A4 and Legal
A4 Scan Speed -Colour (Image Per Minute) @ 300 x 300 dpi	11 to 20
Scan To Functions	Email
A4 Scan Speed - Mono (Image Per Minute) @ 300 x 300 dpi	11 to 20
COPYING	
Reduction and Enlargement Feature	Yes

PAPER HANDLING	
Original Document Feeder Type (For Scanning and Copying)	Automatic Document Feeders (ADF)
Feeder Capacity (Number of Sheets) (For Scanning and Copying)	31 to 40
Number of Main Paper Tray	1
Total Paper Tray Combined Capacity (Number) at 75 GSM	101 to 200
Bypass Tray Facility	No
If Yes, Bypass Tray Capacity	0
Connectivity	
Connectivity	USB Port, Ethernet Port, Wi-Fi
Accessories Provided	USB Cable
Performance	
Minimum Yield of the Cartridge/Ink/Toner supplied with Machine as per IS/ISO/IEC: 19752:2017 for Black (Number of Prints)	700
Minimum Yield of the Cartridge/Ink/Toner Supplied with Machine as per IS/ISO/IEC: 19798:2017 for Cyan, Yellow and Magenta Color (Number of Prints)	0
Minimum Duty Cycle (Number of Prints/Month)	10,001 to 20,000
POWER	
Power Supply	Single Phase AC 220 - 240 V, 50 - 60 Hz
Maximum Power Consumption (in Watt)	1300
Environmental	
Minimum Operating Temperature (Degree C)	10
Maximum Operating Temperature (Degree C)	30

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Minimum Operating Humidity (%RH)	20
Maximum Operating Humidity (%RH)	80
Dimension	
Standard Machine Weight with Single Tray (in Kg)	11
Certification	
BIS CRS Compliance	Yes as per IS 13252 (Part 1)
Maximum Number of Prints covered under Product warranty (Whichever is earlier)	30000
EPR Registration in respect of the manufacturer/authorised importer as per E waste rules as amended up to date	Yes
Agreed to Provide a copy of EPR Registration Certificate to the Buyer on Demand	Yes

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General Features	Screen Size	65
	Brightness (cd/m ²)	350Nits or better
	Contrast Ratio	1200:1
	Dynamic Contrast Ratio	400,000:1
	Response Time (ms)	8.0
	Display resolution (H x V, pixels)	3840 x 2160
	HDR (High Dynamic Range) compatibility	Yes (HDR10, HLG)
	Aspect Ratio	16:9
	Portrait/Tilt Compatibility	Yes
	Dimming type	Frame Dimming
Display features	Display Device	LCD
	Panel Type	IPS
	Backlight type	Direct LED
	Color gamut (NTSC)	69%
	Operation time	16/7
	Haze (%)	1 %
	Viewing Angle (Right/Left)	178 (89/89) degree
	Viewing Angle (Up/Down)	178 (89/89) degree
	HDMI Signal	4096 x 2160p (24, 50, 60 Hz), 3840 x 2160p (24, 25, 30, 50, 60 Hz), 1080p (30, 50, 60 Hz), 1080/24p, 1080i (50, 60 Hz), 720p (30, 50, 60 Hz), 720/24p, 576p, 576i 480p, 480i
Audio Specs	Speaker Position	Down Firing
	Audio Power Output	10W + 10W
Professional features	Pro settings	Yes (Simple Pro settings menu)
	HDMI auto wake-up	Yes
	Operating System	Android TV
	On-board Storage (GB)	16GB
Network Specs	RAM	3GB
	Wi-Fi Certified	Yes
	Wireless LAN	Integrated
Convenience features	USB playback codecs	MPEG1:MPEG1/MPEG2 PS:MPEG2/MPEG2 WEBM:AV1/AC4/ogg/AAC
	On Screen Clock	Yes
	Sleep Timer	Yes
	On/Off Timer	Yes
	Chromecast built-in	Yes
	Apple AirPlay	Yes
	IP Control	Yes
Control Specs	RS-232C Control	Yes
	HDMI-CEC	Yes
	HDCP	HDCP2.3 (for HDMI1/2/3)
	Composite Video Input (s)	1 (Side, Mini jack)

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Inputs and outputs	HDMI inputs total	3 (3Side)
	Analog Audio Input (s) (Total)	1 (Side Analog Conversion)
	Digital Audio Output (s)	1 (Side)
	USB ports	2 (Side)
	Ethernet inputs	1 (Side)
Design features	VESA® Hole Pitch (W x H)	300 x 300 mm
Environment Specs	Rated Power Consumption	226W
	Power Consumption (in Standby)	0.5 W
	Dynamic Backlight Control	Yes
	Power Saving Mode / Back Light Off Mode	Yes
Measurements	Dimension of TV without Stand (W x H x D)	1462 x 842 x 71 mm
	Dimension of TV with Stand (W x H x D)	1462 x 912 x 338 mm
	Dimension of Package Carton (W x H x D)	1588 x 965 x 184 mm
Weight	Weight of TV without Stand	20.4 kg
	Weight of TV with Stand	21.3 kg
	Weight of Package Carton (Gross)	28 kg

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